



KNO



"KIDS NIGHTOUT"

Four fun filled evenings for Mindess Students!

Arts & crafts, Movie in the auditorium (PG), DJ/dance room, Game room, Gym games, Concessions (\$), Face painting (\$!)

COMPLETE both sides of colored form & **RETURN** in your child's backpack.

PREPAY OPTION | Checks only (NO CASH) - sealed in an envelope labeled KNO

2016 - 2017 KNO DATES		DROP OFF	PICK UP
2016 October 21 December 16	2017 March 3 May 5	Time: 6:30 Location: Auditorium doors	3 rd grade / 8:30 pm 4 th grade / 8:45 pm 5 th grade / 9:00 pm

*KNO Liability form MUST be on file for child to attend

Please familiarize yourself with the KNO drop off/pickup process as it varies from the standard Mindess procedures.

DROP OFF GUIDELINES

- All cars must pull forward to the auditorium doors (last set of doors).
- Parents are to stay in cars – Volunteers will escort children safely into the building.
- No child is permitted entry to KNO until 6:30 – **NO EARLY DROP OFFS**
- Please make your child aware if they are PREPAID or if they will need to PAY AT THE DOOR. (There are separate lines and this will speed things along!)

PICK UP GUIDELINES

- Auditorium entrance - **MUST COME INSIDE** to dismiss your child
- Parents must wait at the checkout tables / Volunteers will assist with matching children with parents.
- Please let your child know who is picking them up before every KNO! (i.e.: mother/father/carpool)
- All children must be picked up by a parent / guardian.
 - Under no circumstance will a child be allowed to walk or ride a bike home from KNO.
 - Older siblings or babysitters are not permitted to dismiss children.
- **CARPOOLS:** are strongly encouraged!
 - Please have all parties in a carpool in sync with names/grades of children & parent that is picking up.
- **Sibling/Carpool pick-ups:** the younger grade may be picked up at the oldest grade of sibling/carpool pick up time.
- **Individual pick-ups:** must adhere to the staggered pick up schedule listed above

LATE PICKUPS MAY PREVENT YOUR CHILD FROM ATTENDING KNO

- If you are late picking up your child you will be required to volunteer the next KNO date.
 - If you/your spouse cannot volunteer, your child will not be able to attend the next KNO.
- Children get nervous when picked up late so we ask that you make every effort to follow the above pick up schedule.

Q: WHAT IS THE COST TO ATTEND KNO?

A: \$10 per KNO (OR prepay for all 4 KNO's and get one free: \$30!)

\$10.00 admission includes all activities except: Face painting \$3.00 | Concessions \$.25 to \$1.50 | KNO T-shirts \$5.00

BEHAVIOR POLICY

- School rules are in effect
- If your child has a complaint made about their behavior, a KNO Coordinator will make every effort to resolve the situation. If the behavior continues past a first warning, you will be contacted to pick up your child.
- Mr. Caira and Mrs. Bennett will be informed of behavioral issues that arise.

PHONES / IPODS: **Let the kids connect with each other and leave the electronics at home!**

Devices brought to KNO are *at your own risk*. If your child needs to reach you, they can ask a KNO volunteer for assistance.

SAFETY / MEDICAL

- Each KNO is staffed with a minimum of two medical volunteers (i.e.: nurse, paramedic, EMT).
- All emergency forms are kept onsite with the KNO Organizer.

WE CAN'T DO IT WITHOUT YOU!

- We have approximately 400+ students in attendance for each KNO, we need your help to keep this program running!

KNO ONLY HAPPENS BECAUSE OF PARENT VOLUNTEERS!

If you volunteer your child will attend KNO that night for free as our thank you!

Volunteer's children may stay until KNO is over at 9:00 p.m. regardless of grade.

BECOME A VOLUNTEER:

- You must fill out a CORI form **EVERY YEAR**
 - in person with an ID at any Ashland school <just be sure to circle MINDESS> during regular school hours
 - Forms may take several weeks to process – please plan accordingly
- **Notification:** An email will go out the Monday before each KNO to the list of CORI approved volunteers.

CORI APPROVAL REQUIRED FOR VOLUNTEERS

- The school district processes all CORI's through the Mindess Office. KNO Coordinators do not have access to this confidential form nor can we impact the time it takes to process it.
- If you volunteered and have not been notified by the Monday before KNO, please contact Claudia Brown so that she can follow up with the school on your CORI.
- If the school does not have an approved CORI on file, you will **not** be able to volunteer at KNO – NO EXCEPTIONS!

KNO CONTACTS

Kim McGreal	KNO Coordinator	kimberly.mcgregal@gmail.com
Claudia Brown	Volunteer Coordinator	arcuri_claudia@hotmail.com
Michelle Wilen	Volunteer Coordinator	wilenms@yahoo.com

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*****Return on or before October 1st*****

(CORI forms to be returned separately.... in person with ID at Mindess office)

VOLUNTEER:

(PLEASE PRINT CLEARLY)

If you are interested in volunteering, you will be added to our email distribution prior to each KNO to determine availability.

VOLUNTEER NAME:	
PHONE NUMBER:	
EMAIL ADDRESS:	
<p>Each KNO is staffed with 2 medical volunteers...please let us know if the following applies to you:</p> <p>Licensed NURSE <input type="checkbox"/></p> <p>PARAMEDIC <input type="checkbox"/></p> <p>EMT <input type="checkbox"/></p>	

PREPAY: Return by October 1st with payment included.

Forms received after October 1st will not receive discounted pricing

(PLEASE PRINT CLEARLY)

STUDENT(s) NAME:		GRADE:	
PARENT/GUARDIAN NAME:		PARENT EMAIL	
I choose to PREPAY for the following dates:	October 21	<input type="checkbox"/>	March 3 <input type="checkbox"/>
	December 16	<input type="checkbox"/>	May 5 <input type="checkbox"/>
<p>\$10.00 per KNO or when prepaid - \$30 for all four dates!</p> <p>**Checks should be made payable to: Ashland PTO** Please do not send cash</p> <p><i>If you have a financial hardship...please contact a Mindess Guidance Counselor or Mr. Caira directly.</i></p>			

- Complete this form if you are willing to volunteer and/or would like to prepay for KNO
- The other side is a **mandatory form** to be completed for a child to attend KNO
- **Return via classroom teacher or hand in at office on or before October 1st.**

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ASHLAND PUBLIC SCHOOLS

PARENTAL CONSENT, RELEASE FROM LIABILITY AND INDEMNITY AGREEMENT

2016 - 2017

We the undersigned father, mother or guardian(s) of _____, **(print student name clearly)** a minor, do hereby consent to his/her participation in "Kids Night Out" at the David Mindess Elementary School on various evenings throughout the 2016-2017 school year through the Ashland Public Schools and do forever RELEASE, acquit, discharge, and covenant to hold harmless the Town of Ashland, the Ashland Public Schools, a municipal department within the Town of Ashland, a municipal corporation of the Commonwealth of Massachusetts, and its successors, departments, officers, School Committee members, employees, servants and agents, of and from any and all actions, causes of action, claims, demands, damages, costs, loss of services, expenses and compensation on account of, or in any way growing out of, directly or indirectly, all known and unknown personal injuries or property damage which we/I may now or hereafter have as the parent(s) or guardian(s) of said minor, and also all claims or right of action for damages which said minor has or hereafter may acquire, either before or after he/she has reached his/her majority resulting or to result from his/her participation in "Kids Night Out" through the Ashland Public Schools. FURTHERMORE, we/I hereby agree to protect the Town of Ashland, the Ashland Public Schools and its successors, departments, officers, School Committee members, employees, servants and agents against any claim for damages, compensation or otherwise on the part of said minor growing out of or resulting from injury to said minor in connection with his/her participation in the "Kids Night Out" program through the Ashland Public Schools, and to INDEMNIFY, reimburse or make good to the Town of Ashland, the Ashland Public Schools, or their successors, departments, officers, School Committee members, employees, servants and agents any loss or damages or costs, including attorney's fees, the School Department or the Town or their representatives may have to pay if any litigation arises from said minor's intentional, grossly negligent, or reckless acts or omissions while participating in the "Kids Night Out" program through the Ashland Public Schools.

Signature(s) of Parent(s) or Guardian(s)

Relationship

Date

Parent/Guardian First and Last name printed: _____

Student First and Last name printed: _____

****Please complete one (1) waiver per child***

- This is a **mandatory form** to be completed for a child to attend KNO
- Complete other side of form if you are willing to volunteer and/or would like to prepay for KNO
- **Return via classroom teacher or hand in at office on or before October 1st.**